

**DOVER RECREATION COMMISSION  
RE-ORGANIZATION MEETING  
THURSDAY – JANUARY 10, 2013 – 7PM**

**\*\* MINUTES \*\***

**CALL TO ORDER** 2012 Chairman Victor Rodriguez called the meeting to order at 7:05pm.

**PLEDGE OF ALLEGIANCE** was recited by all.

**OATH OF OFFICE** - New Commissioners were sworn in for 5 year terms both end on 12-31-17  
Commissioner Don Fritch took oath of office and signed document.  
Commissioner Thomas McDonald, Jr. took oath of office and signed document.

**ROLL CALL**

**Present:** Victor Rodriguez, Maribel Garland, Pete Gori (7:07) Donald Fritch, Joan Bocchino, and Thomas MacDonal, Jr.

**Absent:** Junior Carmona  
Alice Gilbert, Secretary

**Also Present:** Alderwoman Blackman and Attorney Tim Downs.

**ELECTION OF OFFICERS:**

Luis Acevedo, DPW Superintendent accepted the nominations as follows:

**2013 ELECTION OF OFFICERS**

In accordance with New Jersey State Statutes relating to Municipal Recreation Commissions...

At the annual meeting, the members of the Commission shall elect from its membership a **CHAIRMAN** and a **VICE CHAIRMAN**.

The **CHAIRMAN** shall preside at all meetings; sign all official papers; call special meetings; prepare an annual budget; approve all payroll and vouchers.

The **VICE CHAIRMAN** shall perform the duties of the Chairman in his or her absence.

At this time nominations are accepted from Board Members for the position of **CHAIRMAN** of the Dover Recreation Commission for the current year 2013.

**NOMINATIONS FOR CHAIRMAN:**

Victor Rodriguez **MADE BY** Maribel Garland

**SECONDED BY** Don Fritch

**ANY OTHER NOMINATIONS?** None

**MOTION TO CLOSE NOMINATIONS:** Joan Bocchino

**SECONDED BY:** \_\_\_\_\_ Don Fritch \_\_\_\_\_

**NOMINATIONS ARE HEREBY CLOSED.**

**Victor Rodriguez HAS BEEN NOMINATED CHAIRMAN FOR THE YEAR 2013:**

**VOTES: Roll Call**

Ayes: Maribel Garland, Pete Gori, Don Fritch, Joan Bocchino, Tom McDonald, Jr., Victor Rodriguez.

Nose: None

**CONGRATULATIONS CHAIRMAN** \_\_\_\_\_ Victor Rodriguez \_\_\_\_\_

At this time nominations were accepted from Board Members for the position of VICE-CHAIRMAN of the Dover Recreation Commission for the current year 2013:

**NOMINATIONS FOR VICE CHAIRMAN:**

Maribel Garland \_\_\_\_\_ **MADE BY** \_\_\_\_\_ Don Fritch \_\_\_\_\_ **SECONDED BY** \_\_\_\_\_  
Victor Rodriguez

**ANY OTHER NOMINATIONS?** \_\_\_\_\_ None \_\_\_\_\_

**MOTION TO CLOSE NOMINATIONS** \_\_\_\_\_ Victor Rodriguez \_\_\_\_\_

**SECONDED BY :** \_\_\_\_\_ Joan Bocchino \_\_\_\_\_

**NOMINATIONS ARE HEREBY CLOSED.**

\_\_\_\_\_ Maribel Garland \_\_\_\_\_ **HAS BEEN NOMINATED FOR VICE - CHAIRMAN:**

**VOTES:**

**Roll Call**

Ayes: Victor Rodriguez, Peter Gori, Don Fritch, Joan Bocchino, Tom McDonald, Jr, and Maribel Garland.

Noes: None

**CONGRATULATIONS VICE-CHAIRMAN** \_\_\_\_\_ Maribel Garland \_\_\_\_\_

**THE FINAL ELECTION RESULTS ARE** \_\_\_\_\_ Victor Rodriguez \_\_\_\_\_ **FOR** CHAIRMAN &  
\_\_\_\_\_ Maribel Garland \_\_\_\_\_ **FOR** VICE CHAIRMAN.

At this time the meeting was turned over to the newly elected Chairman and returned to the regular order of the meeting beginning with the Public Portion:

**PUBLIC PORTION**

**MOTION:** To suspend Regular Order of Meeting and open Public Portion was made by Chairman Rodriguez

**SECONDED BY:** Vice Chairwoman Garland  
**ALL IN FAVOR** **MOTION CARRIED.**

**PRESENT FROM PUBLIC:**

Mr. Adam Cassano  
16 Greenwood Ave

Mr. Cassano discussed the past history of the Town of Dover’s Sponsorship of Travel Soccer and asked about possible field improvements.

Joan Hoyt  
102 Princeton Ave.

Mrs. Hoyt also discussed the sponsorship of the Travel Soccer Program and adding a small field.

Michelle Vega  
President  
Dover Strikers Soccer

Mrs. Vega discussed the status of field improvements and permits for the Soccer Program.

**MOTION:** To close the Public Portion of Meeting and return to Regular Order of the Meeting was made by:  
Vice Chairwoman Garland.  
**SECONDED BY:** Commissioner Bocchino.  
**ALL IN FAVOR** **MOTION CARRIED.**

**REGULAR ORDER OF MEETING**

**Resolution: Designation of 2013 Recreation Commission Meeting Dates**

Commissioners discussed changing two dates in February and December to the first Thursday of the month as follows:

## **RESOLUTION OF THE TOWN OF DOVER**

### **BOARD OF RECREATION COMMISSION DESIGNATING MEETING DATES FOR THE YEAR 2013**

Town of Dover Board of Recreation Commissioners shall be held at 7:00pm at Dover Town Hall Court Room, 37 N. Sussex Street, Dover, on the SECOND THURSDAY of each month as follows with the exception of February and December:

February 7<sup>th</sup>  
March 14<sup>th</sup>  
April 11<sup>th</sup>  
May 9<sup>th</sup>  
June 13<sup>th</sup>  
July 11<sup>h</sup>  
August 8<sup>th</sup>  
September 12<sup>th</sup>  
October 10<sup>th</sup>  
November 14<sup>th</sup>  
December 5<sup>th</sup>

### **January 9, 2014 Reorganization Meeting**

**MOTION:** To approve the Resolution for the listed meeting dates was made by: Commissioner Gori.  
**SECONDED BY:** Vice Chairwoman Garland  
Roll call vote was taken – All voted yes  
**ALL IN FAVOR                      MOTION CARRIED.**

Chairman Rodriguez reviewed the following with the Commissioners:

### **DESIGNATION OF DATES** **FOR SPECIAL EVENTS IN 2013**

**EASTER EGG HUNT AT JFK PARK    Saturday, March 23, 2013 @ 10:00am** at JFK Park w Rain  
Location DHS Cafeteria same day.

**SUMMER RECREATION PROGRAM** Begins Monday, JUNE 24, 2013 ends on Friday,  
AUGUST 9, 2013 – 7 WEEKS.

**FIREWORKS/CONCERT:** Wednesday , July 3, 2013 with Rain date on Friday July 5<sup>th</sup>

**SENIOR CITIZENS DAY PICNIC:** Thursday, September 5<sup>th</sup> with rain date of Friday,  
September 6, 2013

### **HALLOWEEN EVENTS:**

**FUN RUN:** To be scheduled with Bruce Leister and School Athletic Director

**COSTUME CONTEST & TRUNK OR TREAT:**

at Crescent Field Parking Lot :

**SATURDAY, OCTOBER 26, 2013,**

Rain date Sunday, October 27, 2013 at Crescent Field Parking Lot

Time to be determined – Discussed starting at 2:00pm

**TREE LIGHTING CEREMONY: First week of December** - usually Tuesday night – date must be coordinated with Dover Board of Education & Daniel Vasquez, Music Supervisor - may be changed by Commission to only have one choir or band present and shorten the program.- Check with school to see if able to schedule on 12/2, 12/4 or 12/6/2013.

**MOTION:** To approve event dates as listed above was made by: Commissioner Bocchino.

**SECONDED BY:** Commissioner Gori.

**Roll Call Vote** was taken. All voted yes.

**ALL IN FAVOR MOTION CARRIED**

**USE OF FACILITY APPLICATIONS**

Chairman Rodriguez reviewed the following with the Commissioners:

**Board of Education Property**

- 1) Application for use of Dover High School Cafeteria on Saturday, March 23, 2013 from 9:00am to 12:00 noon for the Easter Egg Hunt, only in case of rain on March 23, 2013.

**MOTION:**

**SECONDED BY:**

Roll Call Vote was taken. All voted yes.

**ALL IN FAVOR MOTION CARRIED.**

**Town Property**

- 2) Junior Carmona of Back to Basics Baseball has applied for use of King Field for two weeks only - from Monday, July 1, 2013 to Friday, July 5, 2012 and Monday July 8, 2013 thru Friday, July 12, 2013 from 9am to 2pm for a fee of \$1250.00 for two weeks. The application is incomplete, waiting for insurance certificate.
- 3) Michele Vega, President of Dover Strikers Recreation Soccer has applied for use of Water Works Park Ball Field and Crescent field (Large and small fields) see attached dates and times beginning January 11th and ending July 5, 2012 for soccer practice and games.
- 4) Victor Rodriguez, President of Dover Area Little League has applied for use of King Field Meeting Room and Concession stand from 1/18/13 to 2 /28/13 for clean up and sign ups on Monday thru Fridays from 6pm to 9pm and Saturdays from 9am to 2:00pm.

Chairman Rodriguez reviewed the above listed applications with the Commissioners. He said Dover Strikers Soccer could use 2<sup>nd</sup> Street pending Little League’s schedule and application would be approved with beginning date of March 1, 2013.

**MOTION:** To approve the applications with changes discussed with Chairman Rodriguez was made by Commissioner Fritch



**MINUTES OF DECEMBER 13, 2012 – Chairman Rodriguez reviewed the Minutes, asking if there are a**  
Any additions, deletions or corrections? - No changes were noted.

**MOTION:** To approve the Minutes as written was made by Commissioner Gori.

**SECONDED BY:** Commissioner Bocchino.

**Roll Call Vote:** Chairman Rodriguez, Vice Chairwoman Garland, Commissioners Gori and Fritch, all yes.  
Commissioner MacDonald abstained. Commissioner Carmona absent.

**MOTION CARRIED.**

**BILLS/VOUCHER LIST** was reviewed by Chairman Rodriguez and Commissioners as follows:

<b><u>P.O. #</u></b>	<b><u>Vendor</u></b>	<b><u>Description</u></b>	<b><u>Amount</u></b>
12-02715	Office Concepts	Office Supplies	\$243.44
12-02695	Christine Jaeger	Reimbursement Park fee - closed due to Storm damage	\$150.00
12-02624	TJ Sportwide	Football Trophies - 2011	\$460.80
12-02439	S&S Worldwide	Items for Christmas Events	<u>\$404.35</u>
		<b>Total</b>	<b>\$1258.59</b>

**MOTION:** To approve the Bills/Vouchers list was made by Vice Chairwoman Garland.

**SECONDED BY:** Commissioner Bocchino.

**Roll Call Vote taken - All yes.**

**MOTION CARRIED.**

### **Correspondence List**

#### **Received**

- 1) Copy of Thank you letter from Mayor Dodd to John Rich for efforts organizing Toys for Tots drive.
- 2) Copy of letter from Town Administrator William Close to the Baseball Tomorrow Fund regarding King Field Improvement Project.
- 3) Letter from Sean Bullock, DHS Athletic Director with attached proposal for Wrestling Program for 2013.

### **ADJOURNMENT**

**MOTION:** To close meeting was made by Chairman Rodriguez.

**SECONDED BY:** Vice Chairwoman Garland

**ALL IN FAVOR MOTION CARRIED.**

Submitted by,

Alice Gilbert, Secretary  
Dover Recreation Commission